

Republic of the Philippines  
**BIDS AND AWARDS COMMITTEE**  
 (Goods and Services)  
 City Government of Baguio  
 Baguio City

Standard Form No.: SF -GOODS-60  
 Revised on: September 5, 2008  
 Standard Form Title: Request for Quotation

Reference No :  
 Shopping Solicitation No :  
 Date :  
 Obr # :

<b>PR# 15</b>
<b>SVP 1003</b>
<b>September 20, 2017</b>
<b>1011-2017-9-718</b>

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. You may fax your quotations through Telefax No. (074)442-8795.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

**NOTE:**  
**"PLEASE SEAL YOUR BIDS"**

**ATTY. LETICIA O. CLEMENTE**  
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
	<b>1</b>	<b>lot</b>	<b>Meals and Snacks</b>	<b>51,120.00</b>		
1	144	pax	<b>Cooperative Seminar on September 26-27, 2017</b> (60participants & 12 secretariat/ speakers/ volunteers) <b>Day 1 ( 72pax)</b> <i>AM Snacks:</i> ensaymada w/ bottled juice <i>Lunch:</i> Plain rice, Pork Barbeque, chopsuey, Chicken and Corn Soup, Banana, Bottled Water <i>PM Snacks:</i> Carrot cake, bottled Iced Tea <b>Day 2 (72 pax)</b> <i>AM Snacks:</i> Empanada, bottled juice <i>Lunch:</i> Plain Rice, Lumpiang Ubod, Inihaw na Liempo, Fish Fillet, Quail egg soup, Leche Flan, bottled water <i>PM Snacks:</i> Bibingka, Juice			
3	36	pax	<b>Finalization of post evaluation of the conducted Search for the Best Performing Barangay 2017, September 21,2017</b> <i>AM Snack:</i> Ham and Cheese sandwich, bottled softdrinks <i>Lunch:</i> Plain rice, Fried chicken, Fried boneless bangus, Pinakbet, Fruit salad, bottled water-300ml <i>PM Snacks:</i> Ensaymada, Pineapple juice in can  <b>**With overflowing coffee**</b>			
<i>ac</i>						

**PURPOSE:** Cooperative Seminar and Finalization of post evaluation of the conducted Search for the Best Performing Barangay 2017  
 c/o CMO

- NOTE:**
- 1) Delivery Period within \_\_\_\_\_ calendar days
  - 2) Price Validity shall be for a period of \_\_\_\_\_ calendar days
  - 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year  
 Warranty (for repairs) \_\_\_\_\_ Minimum of three (3) months
  - 4) Bid Price should be inclusive of VAT and delivery charges
  - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

\_\_\_\_\_  
 Name of Establishment

\_\_\_\_\_  
 Philgeps Registry No.

\_\_\_\_\_  
 Printed Name and Signature of Bidder

\_\_\_\_\_  
 Address & Contact Number

\_\_\_\_\_  
 TIN